



**UNITED INDIAN HEALTH SERVICES, INC.**

*Healthy mind, body, and spirit for generations of our American Indian Community*

# MEMO

To: All persons interested in filing a Declaration of Candidacy form for the 2026 United Indian Health Services, Inc., Board of Directors Election as an Indian Community Representative  
From: Election Committee  
Date: February 3rd 2026  
Re: 2026 Board of Directors – Election

Thank you for your interest in serving as a potential Candidate to be a member of the UIHS Board of Directors. In order to qualify as a potential Candidate, you must meet the criteria for membership as an Indian Community Member as set forth in the UIHS Bylaws, Article VI. – Board of Directors, Section 6.4. (See Enclosed Document) and the UIHS Election Policy.

United Indian Health Services is seeking interested Indian Community Members in serving as potential Candidates to be members of the UIHS Board of Directors. Potential Candidates must reside in and around the UIHS Voting Area within one of the following:

- ❖ **Area 2:** In and around Orick, Trinidad, McKinleyville, and Blue Lake – Seeking a Primary Delegate and an Alternate Delegate for a (3) three-year term (June 2026 – June 2029)
- ❖ **Area 4:** In and around Hoopa and Willow Creek – Seeking a Primary Delegate and an Alternate Delegate for a (3) three-year term (June 2026 – June 2029)
- ❖ **Area 5:** In and around Weitchpec, Johnsons, and Orleans – Seeking an Alternate Delegate to fill the remaining (1) one-year term of a (3) three-year term. (June 2026 – June 2027)

All interested Indian Community Members must complete the attached Declaration of Candidacy form and Candidacy Statement and have it delivered by certified mail to the address below, postmarked no later than March 11, 2026 or hand delivered to Potawot Health Village Administration front office prior to the close of business on March 11, 2026.

For more information about the qualifications and eligibility of a Candidate please call **(707) 825-4136** or **(707) 825-4121**. Potential Candidates may pick up a packet at any UIHS clinic, go to [www.uihs.org](http://www.uihs.org), or contact the Election Committee at the following address:

**ATTN: UIHS ELECTION COMMITTEE  
UNITED INDIAN HEALTH SERVICES, INC.  
PO BOX 4238  
ARCATA, CA 95518**

**MAIN OFFICE ~ Potawot Health Village, 1600 Weeot Way, Arcata, CA 95521-4734; (707) 825-5000; Fax (707) 825-6747**

**Other UIHS Clinics or Offices, Phone and Fax Numbers**

Elk Valley Office, Crescent City (707) 464-2919; Fax (707) 464-8218  
"Taa-at-Dvn" Medical Clinic, Crescent City (707) 464-2750; Fax (707) 464-2668  
"Howonquet" Health Clinic, Smith River (707) 487-0215; Fax 487-3003  
"Howonquet" Elder Nutrition Office, Smith River (707) 487-0215; Fax (707) 487-3003  
"Hop'ew Puel" Health Clinic, Klamath (707) 482-2181; Fax 482-3655

"Libby Nix" Health Clinic, Weitchpec (530) 625-4300; Fax (530) 625-4308  
Eureka Health Center, Eureka (707) 442-0380; Fax (707) 296-2510  
Eureka Health Center, Tribal Public Health (707) 442-0380; Fax (707) 442-0381  
"Jaroujiji" Health Clinic, Eureka Health Village (707) 296-2500; Fax (707) 296-2548  
"Da'bouruk" Dental Clinic, Eureka Health Village (707) 296-2525; Fax (707) 296-2529  
"Gou Wen-Out Wuk" PT/OH, Eureka (707) 296-2540; Fax (707) 269-7003



**UNITED INDIAN HEALTH SERVICES, INC.**

**DECLARATION OF CANDIDACY**

**As “Indian Community Representative” Member to UIHS Board of Directors**

1. Complete the following required personal information below as a Candidate. PRINT NEATLY

Name \_\_\_\_\_  
Physical Address \_\_\_\_\_ Mailing Address \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_  
Phone (     ) \_\_\_\_\_ Email \_\_\_\_\_  
Date of Birth (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year) \_\_\_\_\_

**2. DECLARATION**

I, \_\_\_\_\_, a resident of \_\_\_\_\_ in Area \_\_\_\_\_, do hereby declare to UIHS Board of Directors that I meet the qualifications as an “Indian Community Representative” Member from my Area as indicated below (Please check the appropriate box) as set forth in Section 6 of the UIHS Election Policy:

- Area 1 In and around Del Norte County
- Area 2 In and around Orick, Trinidad, McKinleyville, Blue Lake
- Area 3 In and around Arcata, Eureka, Table Bluff, and all points south (within Humboldt County)
- Area 4 In and around Hoopa and Willow Creek
- Area 5 In and around Weitchpec, Johnsons, and Orleans

In order to fulfill the qualifications of the Election Policy Section 6.1. I hereby authorize the Election Committee or their designee to perform an appropriate background check and excluded parties screening as defined in definitions Section 6.

I hereby declare that information that I have provided herein is true and correct to the best of my knowledge, information, and belief. I further acknowledge and accept that if I provide the Committee with any false information relevant to the Committee’s determination of my candidacy, I will not be eligible as a candidate in the Election.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**IMPORTANT:** All interested Indian Community Members must complete this Declaration of Candidacy form and Candidacy Statement and have it delivered by certified mail to the address below, postmarked no later than March 11, 2026 or hand delivered to Potawat Health Village Administration front office prior to the close of business on March 11, 2026.

**ATTN: ELECTION COMMITTEE  
UNITED INDIAN HEALTH SERVICES, INC.  
PO BOX 4238  
ARCATA, CALIFORNIA 95518**

## SECTION 6 – QUALIFICATIONS AND ELIGIBILITY OF CANDIDATES

### **6.1. Qualifications of Candidates.**

All candidates must meet the criteria for membership as an Indian Community Representative Member as set forth in Article VI of the UIHS Bylaws. Any Indian Community Representative Member may be qualified as a candidate to the UIHS Board of Directors provided the following qualifications are met: (See Bylaws, Section 6.4.5)

- 6.1.1.** Must be an American Indian registered for the services provided by United Indian Health Services, Inc.;
- 6.1.2.** Must be eighteen years (18) of age or older on or before the date of the Board of Directors Election;
- 6.1.3.** Must be a resident of the service area of United Indian Health Services;
- 6.1.4.** Must reside in the voting area from which the Candidate is elected. In addition, all Candidates must continue to reside within their voting area during their term;
- 6.1.5.** Must not have been convicted of a crime involving “moral turpitude” within the past ten (10) years or removed from the Board within the past ten (10) years. Crimes of “moral turpitude” include embezzlement, theft, perjury, conversion of property, fraud, misappropriation of funds, and other crimes of dishonesty (See Section 6.1.9);
- 6.1.6.** May not have been found by a two-third (2/3) vote of a quorum of the existing Board or a prior Board to have engaged in an egregious act(s) contrary to the interests and working relationships of UIHS;
- 6.1.7.** Must not owe a Board related debt;
- 6.1.8.** Must adhere to, and at all times abide by, the Articles of Incorporation, the Bylaws, Code of Conduct, and policies of UIHS;
- 6.1.9.** Must agree to criminal background checks (LiveScan and Universal Background), including exclusion screening by the Office of Inspector General and Government Services Administration (OIG/GSA); and
- 6.1.10.** Must not have held a position as a UIHS employee at least one (1) year prior to the filing of Declaration of Candidacy pursuant to Section 6.2 – Declaration of Candidacy.

### **6.2. Declaration of Candidacy.**

In addition to meeting the qualifications as set forth in Section 6.1, a prospective candidate must file the Declaration of Candidacy forms **no later than sixty (60) days** prior to the Election. The Declaration of Candidacy and Candidate Statement must be completed and conform to the example provided in **Appendix A** of the Policy. (See Appendix A)

### **6.3. Eligibility of Candidates.**

- 6.3.1.** The Committee will engage UIHS authorized staff to commission the services of a LiveScan agency and private investigation firm to perform criminal background checks, including Office

of Inspector General and Government Services Administration (OIG/GSA) exclusion checks, on all declared candidates.

**6.3.2.** For each declared candidate, the Committee determines whether the qualifications are met as set forth in Section 6.1 and the background checks are successfully passed. If the Committee determines that these requirements are met, the declared candidate shall be determined to be eligible as a candidate and shall be certified by the Committee to be placed on the ballot.

**6.3.3.** If the Committee determines that a declared candidate does not meet the qualifications as a candidate and/or the declared candidate does not pass the background check screenings, the Committee shall:

- 1) Notify such person in writing within five (5) days of the Committees' review of the candidate that the Committee challenges the proposed candidate's candidacy;
- 2) The notification shall include the reasons for the challenge and shall further notify the proposed candidate that unless satisfactory proof of eligibility is furnished to the Committee within ten (10) days from the date of the notice of ineligibility, the proposed candidate's Declaration of Candidacy will be rejected;
- 3) If the proposed candidate does provide appropriate eligibility information in writing within ten (10) days of the date of notice of ineligibility, the Committee shall make a final eligibility determination no later than five (5) days upon receipt of the proposed candidate's information; and
- 4) The Committee's decision in determining the eligibility of a proposed candidate shall be final.

#### **6.4. Certification of Candidates and Notice to Voters.**

**6.4.1.** The Committee will make final candidate eligibility determinations and will present a certified list of candidates to the Board **no later than thirty-five (35) days** prior to Election Day.

**6.4.2.** No later than **thirty (30) days** prior to the Election, the Committee shall publish in a publication widely distributed to eligible voters in the UIHS General Election, the Committee's List of Certified Candidates for each of the voting areas with vacancies.

#### **6.5. Terms of Office**

**6.5.1.** Indian Community Representatives from each voting area shall be elected for a three-year term. The voting areas are as follows:

Area 1: In and around Del Norte County;

Area 2: In and around Orick, Trinidad, McKinleyville, and Blue Lake;

Area 3: In and around Arcata, Eureka, Table Bluff, and all points south (within Humboldt County);

Area 4: In and around Hoopa and Willow Creek;

Area 5: In and around Weitchpec, Johnsons, and Orleans.

The Board of Directors will decide any questions that are raised as to the area in which a person resides.

- 6.5.2.** If any unexpired term remains because of the vacancy, that unexpired term shall be subject to election by the voters in the General Election.

